



## **FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS**

### **Finance Agenda**

**Tuesday, January 12, 2016**

**10:00 A.M**

**Cook County Building Board Room 569  
118 North Clark Street, Chicago, Illinois**

### **NOTICE AND AGENDA**

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

### **PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

**16-0060**

### **COMMITTEE MINUTES**

Approval of the minutes from the meeting of 12/15/2015

## **16-0054**

### **RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation -12/15/2015

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2016 to Present: \$0.00  
Proposed Settlements to Be Approved: \$2,215.34

Legal Fees Approved Fiscal Year 2016 to Present: \$0.00  
Legal Fees for 12/15/2015 to Be Approved: \$64,615.72

## **16-0055**

### **RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)**

Finance Subcommittee Meeting on Workers' Compensation -1/12/2016

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2016 to present: \$0.00  
Workers' Compensation Claims to Be Approved: \$0.00  
Workers' Compensation Lien Recovery approved Fiscal Year 2016 to present: \$0.00  
Workers' Compensation Lien Recovery to be Approved: \$23,130.59

### **DISBURSEMENTS**

## **16-0037**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Plata Corporation, Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$263,278.78

**Accounts:** Building Account, 25-6710

**Contract Number(s):** 13-80-01-G7R1

**District(s):** 9

**Summary:** General Headquarters Elevator Addition and Renovations

## **16-0038**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Industria, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$161,087.00

**Accounts:** Habitat Restoration Grant Account, 10-6750

**Contract Number(s):** 15-80-34R

**District(s):** 13

**Summary:** Winnetka Dam Removal

## **16-0039**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Chicago Commercial Construction, Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$175,805.59

**Accounts:** Recreation (Landscape Improvements) Account, 25-6760

**Contract Number(s):** 13-80-02-05C4-R

**District(s):** 6 and 14

**Summary:** Deer Grove and Tinley Creek Site Improvements

## **16-0040**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** All-Bry Construction Company, Burr Ridge, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$393,904.74

**Accounts:** Camp Account, 25-6730

**Contract Number(s):** 13-80-03-009C

**District(s):** 6

**Summary:** Camp Sullivan Barn, Phase 3

## **16-0049**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Matthew Paving Inc., Oak Lawn, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$234,642.23

**Accounts:** Trail Account, 25-6780 and 52-6780

**Contract Number(s):** 10-80-79G

**District(s):** 17

**Summary:** Orland Grassland Bicycle Trail

## **16-0050**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Path Construction Company

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$390,482.10

**Accounts:** Building Account, 25-6710

**Contract Number(s):** 13-80-01-G7R3

**District(s):** 15

**Summary:** Rolling Knolls Welcome Center

### **BID RECOMMENDATION**

## **16-0058**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Resource Management

**Request:** Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Homer Tree Service, Lockport, Illinois

**Reason:** Contract #16-31-102 consists of the removal of three hundred and seventeen (317) trees, approximately two hundred and sixty (260) of which require stumping at River Oaks Golf Course in accordance with the Preserves specifications in Region 9, Thorn Creek Division. Homer Tree Service was the lowest responsible bidder of the four (4) bidders.

**Bid Opening Date:** 12/18/2015

**Bid Results:**

1. Homer Tree Service, \$32,000.00
2. Groundskeeper Landscaping, Inc., \$65,650.00
3. Trees R Us, Inc., \$110,950.00
4. Clean Cut Tree Service, Inc., \$148,000.00

**Estimated Fiscal Impact:** \$32,000.00

**Contract Period:** Thirty (30) working days from issuance of purchase order

**Account Name/Number:** EAB Tree Removal, 09-6756 EAB and Habitat Restoration, 09-6750

**District(s):** 4

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.  
The Chief Attorney and Chief Financial Officer have approved this item.

**15-0710**

**PROPOSED BID RECOMMENDATION**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**Department:** Resource Management

**Request:** Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Groundskeeper Landscaping, Orland Park, Illinois

**Reason:** Contract #16-31-103 consists of the removal of three hundred and seventy (370) trees, one hundred and one (101) of which require stumping at Edgebrook Golf Course in accordance with the Preserves specifications in Region 4, North Branch Division. Groundskeeper Landscaping was the lowest responsible bidder of the four (4) bidders.

**Bid Opening Date:** 12/18/2015

**Bid Results:**

1. Groundskeeper Landscaping, Inc., \$56,500.00
2. Cuebas Landscaping Corp., \$68,543.00
3. Trees R Us, Inc., \$89,414.00
4. Clean Cut Tree Service, Inc., \$148,000.00

**Estimated Fiscal Impact:** \$56,500.00

**Contract Period:** Thirty (30) working days from issuance of purchase order

**Account Name/Number:** 09-6756 EAB Tree Removal, 09-6750 Habitat Restoration

**District(s):** 10

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

**16-0043**

**REVENUE AND EXPENSE REPORT**

**Forest Preserve District of Cook County  
Corporate Fund Analysis of Revenue and Expenses  
as of November 30, 2015**

SEE ATTACHED

# REVENUE AND EXPENSE REPORT

## FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES AS OF NOVEMBER 30, 2015

REVENUES	2014 Budget	2015 Budget	Nov-14	Nov-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 46,731,676	\$ 47,336,788	44,925,267	46,300,349	\$ 1,375,082	98%
Personal Property Taxes	\$ 2,992,351	\$ 3,052,198	2,758,390	2,974,448	\$ 216,058	97%
Golf	\$ 990,000	\$ 990,000	414,366	444,641	\$ 30,275	45%
Concessions	\$ 220,000	\$ 190,000	167,195	265,724	\$ 98,529	140%
License Agreements	\$ 678,800	\$ 876,000	680,791	2,297,135	\$ 1,616,344	262%
Land Use Fees	\$ 257,500	\$ 257,500	250,039	279,549	\$ 29,510	109%
Winter Sports	\$ 15,000	\$ 25,000	44,435	24,872	\$ (19,563)	99%
Equestrian Licenses	\$ 40,000	\$ 40,000	49,679	69,446	\$ 19,767	174%
Miscellaneous Income	\$ 100,000	\$ -	159,642	95,507	\$ (64,135)	-
Picnic and Permit Fees	\$ 950,000	\$ 1,000,000	1,087,720	1,350,018	\$ 262,298	135%
Pool Fees	\$ 420,000	\$ 388,680	402,695	498,932	\$ 96,237	128%
Fines	\$ 336,000	\$ 316,000	220,926	383,630	\$ 162,704	121%
Interest	\$ 100,000	\$ 75,000	30,839	4,863	\$ (25,976)	6%
Intergovernmental Sources	\$ 250,000	\$ 150,000	7,085	-	\$ (7,085)	0%
Transfer In Corporate Fund	\$ 3,495,819	\$ 7,400,000	-	-	\$ -	0%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 51,199,069</b>	<b>\$ 54,989,114</b>	<b>\$ 3,790,045</b>	<b>89%</b>



# REVENUE AND EXPENSE REPORT

## FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES AS OF NOVEMBER 30, 2015

EXPENDITURES	2014 Budget	2015 Budget	Nov-14	Nov-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 1,885,026	\$ 1,646,866	\$ 1,419,557	\$ 1,522,013	\$ 102,456	92%
Finance & Administration	\$ 1,894,484	\$ 1,953,959	\$ 1,591,608	\$ 1,696,694	\$ 105,086	87%
Human Resources	\$ 562,261	\$ 709,273	\$ 458,922	\$ 534,982	\$ 76,060	75%
Resource Management	\$ 4,245,885	\$ 4,358,242	\$ 3,763,568	\$ 3,578,042	\$ (185,526)	82%
Conservation & Experiential Programming	\$ 4,482,385	\$ 5,503,414	\$ 3,872,947	\$ 4,433,527	\$ 560,580	81%
Permit, Concessions & Volunteer Resources	\$ 1,739,578	\$ 2,099,663	\$ 1,543,330	\$ 1,535,900	\$ (7,430)	73%
Landscape Maintenance	\$ 9,956,507	\$ 9,874,711	\$ 8,453,249	\$ 8,859,898	\$ 406,649	90%
Facility Maintenance	\$ 9,107,556	\$ 9,987,027	\$ 6,478,674	\$ 6,020,476	\$ (458,198)	60%
Resident Watchmen Facilities	\$ 257,500	\$ 257,500	\$ 77,275	\$ 221,523	\$ 144,248	86%
Legal Department	\$ 1,302,257	\$ 1,323,072	\$ 1,048,252	\$ 1,072,690	\$ 24,438	81%
Law Enforcement	\$ 9,250,533	\$ 9,281,707	\$ 7,424,514	\$ 8,211,211	\$ 786,697	88%
Planning & Development	\$ 1,805,991	\$ 1,934,135	\$ 1,577,755	\$ 1,641,038	\$ 63,283	85%
District-Wide Services	\$ 4,537,184	\$ 6,967,597	\$ 1,561,233	\$ 3,913,698	\$ 2,352,465	56%
Transfer Out of Corporate Fund	\$ 6,550,000	\$ 6,200,000	\$ 6,641,033	\$ 6,200,000	\$ (441,033)	100%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 45,911,917</b>	<b>\$ 49,441,692</b>	<b>\$ 3,529,775</b>	<b>80%</b>